INFORMATION CLAUSE

Pursuant to Art. 14 (1) and (2) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (hereinafter referred to as "GDPR"), we inform you about the principles of processing your personal data:

1. **Data controller:** Rzeszów University of Technology named after Ignacy Łukasiewicz, located at al. Powstańców Warszawy 12, 35-029 Rzeszów, e-mail address: kancelaria@prz.edu.pl

2. **Contact with the Data Protection Officer**: tel. +48 17 865 1775, e-mail: iod@prz.edu.pl.

3. **Source of data**

Your personal data (first name, last name, bank name, bank account number, and home address) was provided to the Controller by the student: [Student's first and last name, student ID number] in the application for a refund of the dormitory deposit.

4. **Purposes and legal basis for processing**

Your personal data will be processed for the purpose of:

• Carrying out the refund of the dormitory deposit to the specified Student's bank account – the legal basis is the legitimate interest of the Administrator, consisting in settling the rental/accommodation agreement concluded with the student (Art. 6(1)(f) GDPR).

• Fulfilling the legal obligations of the Administrator arising from financial and accounting as well as tax regulations (Art. 6(1)(c) GDPR).

5. **Data recipients**

Your personal data may be shared with entities authorized to receive it under the law (e.g., tax offices), as well as banks processing the transfer and IT system and accounting service providers supporting the Administrator.

6. **Data retention period**

The data will be kept for the period necessary to process the transfer and settle the deposit, and then for the period required by law (in particular accounting regulations, i.e., generally for 5 years from the end of the calendar year in which the tax payment due date expired) or until any claims become time-barred.

7. **Rights you are entitled to:**

• Access the content of your personal data and receive a copy of it.

• Correct (amend) your data.

• Delete data or limit its processing (in cases specified in the GDPR).

• Object to data processing – for reasons related to your specific situation (against processing based on Article 6(1)(f) of the GDPR).

8. You have the right to file a complaint with the supervisory authority (i.e., the President of the Personal Data Protection Office) if you believe that the processing of personal data violates the GDPR.

9. Personal data will not be subject to automated decision-making processes (including profiling)