

**ZARZĄDZENIE Nr 86 /2022**  
**REKTORA POLITECHNIKI RZESZOWSKIEJ im. IGNACEGO ŁUKASIEWICZA**  
z dnia 27 września 2022 r.

**w sprawie Regulaminu domów studenckich Politechniki Rzeszowskiej**

Na podstawie art. 95 ust. 2 ustawy z dnia 20 lipca 2018 r. – Prawo o szkolnictwie wyższym i nauce (t.j. Dz.U z 2022 r. poz. 574 z późn. zm.) zarządzam, co następuje:

**§ 1**

Wprowadzam jako obowiązujący **Regulamin domów studenckich Politechniki Rzeszowskiej** stanowiący załącznik do niniejszego zarządzenia.

**§ 2**

Regulamin obowiązuje wszystkich mieszkańców domów studenckich Politechniki Rzeszowskiej, zamieszkujących w nich na stałe lub doraźnie oraz osoby czasowo przebywające na ich terenie.

**§ 3**

Traci moc Regulamin domów studenckich Politechniki Rzeszowskiej wprowadzony zarządzeniem nr 73/2021 Rektora PRz z dnia 15 lipca 2021 r.

**§ 4**

Zarządzenie wchodzi w życie z dniem podpisania.

Rektor PRz: *prof. dr hab. inż. Piotr Koszelnik*

Otrzymują:

- Prorektor ds. kształcenia,
- Prorektor ds. studenckich,
- Dziekani wydziałów,
- Kanclerz,
- Kwestor,
- Dział Kształcenia,
- Biuro Pomocy Materialnej dla Studentów,
- Kierownik domów studenckich,
- Samorząd Studencki,
- Samorząd Doktorantów.

## **REGULATIONS OF STUDENT HOUSES OF RZESZÓW UNIVERSITY OF TECHNOLOGY**

### **§ 1**

1. The regulations of student houses of Rzeszów University of Technology define the general principles of their operation, the rights and obligations of residents and persons staying in the student houses, as well as the administration of the student houses.
2. Student houses are an integral part of the University, they are a place of residence, individual study and leisure for its residents.
3. In order to maintain proper forms of collective life and to ensure an appropriate atmosphere for study and rest in the student house, the residents and third party persons staying on the premises of the student house must strictly observe these Regulations and the orders of the University authorities.
4. Head of campus or the administrator of the student house is obliged to display in a public place and on the website of the student housing estate at the address [os.prz.edu.pl](http://os.prz.edu.pl) these Regulations in Polish and English and other applicable regulations regarding the functioning of the student house (SH).
5. The terms used in these Regulations have the following meanings, respectively:
  - a) University – Ignacy Łukasiewicz Rzeszów University of Technology (Rzeszów University of Technology);
  - b) Rector - Rector of Rzeszów University of Technology;
  - c) Student house - student house of Rzeszów University of Technology;
  - d) Student Housing Estate - campus of the Rzeszów University of Technology;
  - e) Administration - administrative employees of the Student Housing Estate and student houses;
  - f) Questionnaire - a housing form constituting Annex 1 to these Regulations;
  - g) Agreement - an agreement for the accommodation of a student/doctoral student in the student house, constituting Appendix 2 or a rental agreement for a place/room/ residential segment in the student house, constituting Appendix 3 to these Regulations;
  - h) Resident Card - a student house resident card, which is a document confirming the fact of living in the student house, which the resident receives on the day of concluding an accommodation/rental agreement in a student house.

### **§ 2**

1. The University authorities are represented by the student house administration and the head of student/phd student houses in matters related to the student house and the Student Housing Estate towards the residents and the Student Government bodies.

2. The administration of the student house informs the University authorities about the needs reported by the residents and carries out administrative, economic and educational tasks of the University, upholding discipline, order, respect for the rights of social coexistence and compliance with these Regulations.

### **§ 3**

1. Students and doctoral students have the right to live in the student house of Rzeszów University of Technology on the terms specified by the rector or persons acting on the basis of the rector's authorization.
2. In the case of vacancies in the student house, accommodation of University employees and other people than those mentioned in sec. 1 is allowed, under separate rules specified by the rector or by persons acting on the basis of the rector's authorization.

### **§ 4**

1. Students/doctoral students of Rzeszów University of Technology and other residents for a given academic year are checked-in in accordance with the schedule approved by the rector or persons acting on the basis of the rector's authorization, in agreement with the Student Government and the Doctoral Students Government.
2. Accommodation of a University employee in a student dormitory takes place with the consent of the rector upon a written request of the employee. The period of the employee's residence in the dormitory is determined by the rector.
3. Failure to check in according to the schedule results in the loss of a place in the student house.

### **§ 5**

When checking-in, each resident of the student house is obliged to read the provisions of these Regulations and to consciously fill in and sign the accommodation form, containing the data necessary to conclude an accommodation contract or a rental agreement for a place/room/residential segment in the student house.

### **§ 6**

1. Rooms/residential segments with equipment are submitted to their residents by protocol by the administration of the student house.
2. Changes to the furnishings of rooms are allowed only with the consent of the administration of the student house.
3. The persons responsible for the damage or the residents whose guests caused the damage are financially responsible for the destruction and damage on the premises of the student house.

### **§ 7**

1. Inhabitants of the student house are obliged to comply with the terms of the agreement for accommodation in the student house or the lease agreement for a place/room/residential segment in the student house, including regular payment of accommodation fees, no later than on the 15th day of a given month or on the date indicated on the VAT invoice for renting a room / residential segment or consumption of utilities.

2. Changing the accommodation place of a student house resident inside a given student house is allowed only with the consent of the head of the student houses or the administration of the student house.
3. The head of the student houses or the administration of the student house, in justified cases, has the right to change the place of accommodation of residents inside a given student house.

### **§ 8**

The intention to check out of the student house before the expiry of the period/date of accommodation included in the accommodation contract or before the end of the rental period specified in the rental agreement for a place/room/residential segment in the student house, the resident is obliged report by submitting a written notice to the administration of the student residence at least 2 weeks in advance.

### **§ 9**

1. A resident of a student house may lose the right to live and be subject to eviction in the event of:
  - 1) being in arrears with the payment for accommodation for 2 months;
  - 2) dropping out from the university thus being removed from the list of students/doctoral students;
  - 3) termination of the employment contract with the University;
  - 4) a gross violation of these Regulations;
  - 5) obtaining a place in a student house on the basis of false data,
  - 6) transferring his place in the student house to another person,
  - 7) a breach of the rules set out in these Regulations,
  - 8) gross violations of the principles of social coexistence, in particular, exposing other people to harmful and burdensome effects of their behavior through, inter alia, no respect for silence during study or rest, no obligation to maintain cleanliness in a room or segment, or behavior that violates the so-called good manners;
  - 9) other valid reasons.
2. Head of student houses, in connection with the situation referred to in paragraph 1, in matters concerning foreigners – students/phd students of Rzeszów University of Technology or participants of the Polish language course, is obliged to immediately inform the Vice-Rector for Student Affairs in writing.
3. Employees of the student house administration are obliged to provide written information to the Vice-Rector for Student Affairs via the head of student houses about the delay in paying fees for using a place in a student house by foreigners - students of Rzeszów University of Technology, if it is longer than 1 month.
4. A resident who has lost the right to live in a student house is obliged to check out within 3 days from the date of issuing the relevant decision.

### **§ 10**

1. A resident of a student house has the right to appropriate living conditions in the student house, including:
  - 1) linen changes at least once a month,

- 2) use of all rooms and devices of the student house intended for general use on the terms specified by the head of the student houses and the administration of the student house in consultation with the Residents Council,
2. Persons staying on the premises of the student house have an obligation:
  - 1) to comply with the principles of social coexistence and order regulations related to the functioning of the student house;
  - 2) to comply with the regulations of student houses, fire protection regulations and occupational health and safety as well as the orders of the University authorities;
  - 3) to regularly segregate obtained/generated waste in accordance with the rules at the University and take out waste to appropriately labeled containers at waste storage points/pergolas/sheds;
  - 4) to take care of the property of the student house, maintain order and cleanliness in the living rooms and public spaces, and report any noticed technical defects to the head of the student houses or the administration of the student house or at the reception desk employee of the student dormitory that the application concerns;
  - 5) to present the resident's card to eligible employees of the estate administration, porter and security staff of the Student Housing Estate;
  - 6) to observe the lights-out period from 11:00 pm to 6:00 am.
3. Residents end persons staying on the premises of the student house are prohibited from:
  - 1) arbitrary installation, modification and repair of electrical, Internet, TV and telephone installations, as well as installation of other devices not included in the room equipment;
  - 2) arbitrary duplication of keys and modification of locks;
  - 3) giving up of the occupied place to somebody else or arbitrary change of the occupied place, handing the resident's card or student ID over to unauthorized persons
  - 4) allowing unauthorized persons to enter the student house,
  - 5) use of sound devices in a way that makes it difficult for other residents to learn or rest,
  - 6) selling tobacco products and alcohol,
  - 7) possession, distribution, sale and consumption of intoxicants and psychotropic substances, especially drugs,
  - 8) taking items that are the equipment of the student house outside the building,
  - 9) organizing gambling games at the student house,
  - 10) possession of firearms and pneumatic weapons,
  - 11) covering walls, doors and equipment of the student house,
  - 12) placing advertisements, inscriptions, prints, posters and information outside the designated places and canvassing or distributing advertising leaflets on the premises of the student house without the consent of the head of student dormitories ,
  - 13) throwing away rubbish in places and containers not intended for this purpose,

- 14) placing items on external window sills and throwing rubbish, bottles and other items out of the window,
- 15) organizing social meetings (events) in public spaces without the written consent of the Student House Residents Council and the head of the student house,
- 16) smoking e-cigarettes and tobacco products in rooms and public places;
- 17) consumption of alcohol and use of intoxicants;
- 18) destroying all kinds of equipment and devices in the student house, walls and facades of buildings, evacuation signs, fire extinguishers and other fire-fighting equipment;
- 19) providing accommodation in a student house to third parties without consultation with the administration of the student house; failure to comply with § 10 p. 8 results in a fee of 200% of the ad hoc accommodation fee;
- 20) possession and keeping animals;
- 21) keeping motor vehicles and bicycles in rooms and general access areas;
- 22) storing in rooms and general access rooms of hazardous materials and substances posing a threat to human health or life or having a detrimental effect on the natural environment.
- 23) using in rooms/residential segments and rooms of general access, private equipment and small household appliances, i.e. cookers, ovens and electric grills, fryers, portable electric heaters, the use of which may cause damage, destruction of furniture in the room/residential segment and unjustified intervention of the fire brigade by activating the fire protection system.

## **§ 11**

1. Reception of guests by residents of the student house may take place between 6:00 a.m. and 11:00 p.m., with the following rules:
  - 1) may only take place with the consent of the fellow residents;
  - 2) the guest is obliged at the request of the porter or student house administration employee to show an identity document to the porter and provide information about who she/he is visiting;
  - 3) the guest is obliged to comply with the provisions of these Regulations;
  - 4) the resident receiving the guest is obliged to instruct him/her about the rules of staying in the student house and is responsible for the actions of the guest.
2. In justified cases, the administration of the student house or the porter may allow a visit at times other than those indicated in section 1.
3. From 11:00 pm to 6:00 am, as well as in other justified cases, the entrance door to the student house remains closed, and the admission is limited only to residents of the student house.

## **§ 12**

1. The administration of the student house in the presence of a porter or other resident of the student house, in justified cases, has the right to enter the rooms regardless of the time of day or night.
2. In the event of a threat to the order and safety of residents - the head of the student houses, an employee of the student house administration or the porter have the right to call the appropriate law enforcement services, i.e. security or the Police.

3. The right to control the observance of the provisions of the Regulations of student houses by residents is also vested in other employees of the University, authorized by the rector, upon prior notification of the head of the student house, the administration of the student house and the chairman of the Resident Council.
4. In order to enter the dormitory at night, when the entrance door is closed, the student dormitory resident is obliged to use the student ID or MiFare entry card by bringing it closer to the access controller located at the entrance door to the student dormitory.

### **§ 13**

The head of the student houses are obliged to submit a request to the University authorities to punish the resident for gross violation of the provisions of these Regulations.

### **§ 14**

The provisions of these Regulations of student houses are valid for the entire academic year. Additional order regulations may be introduced during the holiday period.

### **§ 15**

#### **Final provisions**

1. The administration of the student house is not responsible for private belongings left in the room of the resident and in the public areas.
2. All correspondence addressed to the student house resident shall be delivered to the mailboxes located in the hall or in the reception room of the student house.
3. Checking out is understood as: leaving the allocated place (room/residential segment) after prior settlement of all payments, including possible costs of repairing damage caused by the resident, leaving the place / room / residential segment in an appropriate condition of cleanliness and order, i.e. in a condition not worse than on the day it is accepted for use by the resident, taking all personal belongings of the resident, settlement with the warehouse (linen taken), returning the resident card/guest card and returning room key to the administration of the student house.
4. In matters not covered by the provisions of these Regulations, the decision is made each time by the Rector.

Rector of Rzeszów University of Technology:

*Prof. Piotr Koszelnik, PhD, DSc, Eng*

